

**Vessel Inspections** (Does not apply to non-motorized vessels less than 14', see Marina Rules for full definition.)

Several years ago, the Wharf Marina instituted an inspection process for all boats entering the marina. The Governing documents had always required pre-approval of boats being docked at the marina, but the policy had not been uniformly enforced and consequently there were some derelict, unseaworthy and perhaps dangerous boats in the marina. The current inspection process has been streamlined to make it more owner friendly while continuing to ensure that all boats meet minimum safety, environmental and esthetic standards for the benefit of all slip holders. As our inspector once said, "Inspections protect the marina, the environment, our members, and the boat owner from potential disaster and financial fallout caused by spills, discharges, fires, sinking and litigation." Thank you for your cooperation in maintaining this important marina policy.

#### **Inspections of boats not yet in the Marina**

To ensure that all boats entering the Wharf Marina meet the above minimum standards the Wharf Marina requires that each boat be inspected. When the vessel passes the inspection the vessel owner and slip owner, if different will receive written notice that the boat passed and may be docked in the marina. If a boat does not pass the inspection, the inspector will advise the vessel owner of the items that need correction. Once corrected, the inspector will do a follow up inspection to verify the vessel meets the marina's standards. Once approved, the vessel and slip owner will be notified the vessel may be docked at the Wharf Marina.

**Inspections of boats already in the Marina** If a boat that is already docked in the marina is inspected and does not pass the inspection, the inspector will advise the vessel owner of the items that need correction. Once corrected, the inspector will do a follow up inspection to verify the vessel meets the standards of the marina and is approved. The boat owner has 30 days from date of the inspection (except boats that entered marina without prior approval) to correct the items that need correction, or the boat must be removed from the marina until the items have been corrected and reinspected. The Wharf Marina's Board of Directors is entrusted with the final determination of whether a vessel meets the standards of the Marina.

**STEP 1:** The Length Overall (LOA) of the vessel must fit within the slip's usable docking space. The usable docking space may have been reduced by the construction of a permanent build down within the slip. Please verify that your vessel will fit in the slip.

**STEP 2:** Use the Contact Us form from the WSMA website to start the inspection process. You will receive a reply from the Designated Marina Manager with the email address to send your documents.

**STEP 3:** Reply with the following documents attached. Please provide in Adobe PDF format, if possible.

- a. **Inspection request form:** Fill out the information on page two of this document. Your inspector will complete pages 3 and 4 during the inspection process. Please read the entire inspection report to ensure your boat will pass. You will be emailed a copy of the inspection report.
- b. **Current State Registration or US Coast Guard Vessel Documentation** in your name. If you have a Texas Parks and Wildlife Department (TPWD) Certificate of Number card that says "TITLED" on the bottom right, no further proof of ownership is required.
- c. **Proof of ownership:** Texas title in your name or If your boat is not titled in Texas, you must provide one of the following: USCG vessel documentation, vessel title from another state, notarized bill of sale from registered owner or other acceptable proof of ownership. (This is only required if you do not have a TPWD Certificate the says "TITLED" on bottom right.)
- d. **Copy of your current insurance** with \$300k liability and \$5k medical payments coverage. Please add the Marina to your insurance policy as an additional insured. This does not cost anything, and the insurer will thereafter send policy renewals automatically saving you and your Marina time and effort.
- e. **Signed copy of our standard lease agreement** if leasing. This is available under the "slips for lease" tab of our website at [www.WSMACL.ORG](http://www.WSMACL.ORG).
- f. **Picture of vessel.**

**Step 4:** Upon receipt of the above, your inspector will contact you to arrange the inspection. Your inspector will send this completed Inspection Form to the Designated Marina Manager along with a pass or no pass recommendation.

**Step 5:** You will receive written confirmation that your vessel has passed inspection and you are approved to dock your boat in the Wharf Marina.

**Step 6:** There is a \$75 inspection fee that will be billed to the slip owner by the Wharf Marina following the inspection.

### Wharf Marina Vessel Inspection Request

#### Slip Owner Information:

Dock: \_\_\_ Slip: \_\_\_ Live Aboard  Y  N Slip Length: Platted/Actual: \_\_\_/\_\_\_ Build Down Length \_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email: \_\_\_\_\_

#### Renter Information (if applicable):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email: \_\_\_\_\_

#### Boat Information:

Boat Name: \_\_\_\_\_ Year \_\_\_\_\_ Make and Model: \_\_\_\_\_

Length \_\_\_\_\_ LOA (length overall) \_\_\_\_\_ Beam (width) \_\_\_\_\_

Number of Engines: \_\_\_\_\_  Gas  Diesel  Inboard  Outboard

Galley Fuel:  Propane  Alcohol  Kerosene  110V  None

For Propane Fuel Only: Sensor? \_\_\_\_\_ Shut off Solenoid? \_\_\_\_\_

Water Connection:  Y  N

#### Insurance:

Insurance Provider: \_\_\_\_\_ Policy #: \_\_\_\_\_ Exp Date: \_\_\_\_\_

(Please have Wharf at Clear Lake Slip Maintenance Association put on policy as an "Additional Insured")

#### Proof of Registration and Ownership:

- State registered \_\_\_\_\_ number \_\_\_\_\_ -or-  Proof of Application for Registration
- USCG Document number \_\_\_\_\_ -or-  Proof of Application for Documentation
- \_\_\_\_\_ State Title -or-  Financial Arrangement with Title Holder or-  Bill of Sale
- State numbers displayed \_\_\_\_\_ -or- Documented Name and Hailing Port Displayed? \_\_\_\_\_

All information in this document is correct to the best of my knowledge. I have read the [Marina Rules](#) posted under the "rules" tab at [www.WSMACL.org](http://www.WSMACL.org) and agree to abide by them.

Slip Owner Signature: \_\_\_\_\_ date \_\_\_\_\_

Slip Renter Signature: \_\_\_\_\_ date \_\_\_\_\_

### Wharf Marina Vessel Inspection Report

This section will be completed by the inspector

**Sailboats:**

Sails on board:  Y  N Working lines & Rigging:  Y  N Rudder Installed:  Y  N

**Dock Lines:**

Only nylon dock lines are acceptable. Minimum mooring standards are:

<b>Boat Length</b>	<b>Min Line Size</b>	<b>Spring Line Size</b>
Up to 23'	<input type="checkbox"/> 3/8"	<input type="checkbox"/> 3/8"
24-32'	<input type="checkbox"/> 1/2	<input type="checkbox"/> 1/2
33-42'	<input type="checkbox"/> 5/8	<input type="checkbox"/> 1/2
43-51'	<input type="checkbox"/> 3/4	<input type="checkbox"/> 5/8

(See Rules Section IV - Safety, Paragraph B – Mooring, Page 9)

Dock Line Condition:  Good  Bad  Clean  Dirty Installed Properly? \_\_\_\_\_

Must Replace  Y  N If YES, which lines? \_\_\_\_\_

Fender Condition:  Good  Bad  Clean  Dirty Installed Properly? \_\_\_\_\_

Must Replace  Y  N If YES, which fenders? \_\_\_\_\_

**Other Equipment:**

Shore Power:  None  110 extension cord (not allowed for permanent connections by League City)

30 Amp Marine UL  50 Amp Marine UL

Shore Power Cord Condition:  Pass  Fail

Battery Charger:  Charging  Not Charging  NA

Battery Age: \_\_\_\_\_ Yrs. (enter <1 <2 <4, etc.)  NA

Bilge Pumps:  Auto (required)  Manual  Hand Pump  12 VDC  110 VAC

Bilge Compartments:  Clean  Dirty

Fuel Leakage:  None  Gas  Diesel (fuel leakage is an automatic failure)

Engine Ventilation working properly:  Y  N  NA

Marine Sanitation Equipment:  None  Porta Potty  Marine Head

Head: Working Holding Tank? \_\_\_\_\_ Working Deck Pump Out? \_\_\_\_\_ Locked Pump Overboard Valve? \_\_\_\_\_  
(By Federal law it is illegal to discharge overboard and valve must be locked unless 3 miles offshore.)

Holding Tank Condition and Fittings:  Good  Bad  NA

Toilet Condition:  Operational  Out of Use  NA

Deck Connections:  Operational  Out of Use  NA

Operation, movement, and maneuverability of vessel confirmed:  Y  N

**Overall Appearance of Vessel:**

Vessel Appearance:  Clean  Dirty

In accordance with the DCCR's the final determination of whether a vessel meets the standards of the Wharf Marina is determined by the Marina's Board of Directors.

**Inspection Results:**

I recommend that this vessel  Pass  Fail

Notes / reason for failure:

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Vessel Inspector Signature: \_\_\_\_\_ date \_\_\_\_\_

Printed Name: \_\_\_\_\_